



**THE KIDS TABLE  
HOME DAYCARE  
OVERVIEW**

# QUICK INTRODUCTION

# 01

Thank you so much for your interest in The Kids Table - Home Daycare. We're the Clarks, a husband and wife duo who run the Kids Table. We are both licensed childcare providers, as well as parents who've poured our hearts into creating a nurturing environment where we will love, nurture, and guide your little ones just as we do our own.

The Kids Table is located in Poway, San Diego. Our daycare is located in the heart of our family home, ensuring a warm and inviting atmosphere for children to feel comfortable and secure. With a small child-to-caregiver ratio, we embrace the advantages of a close-knit community to give personalized attention and form genuine connections with every little one. In addition, our play areas are designed to foster learning, creativity, and imaginative play.

We provide a well-rounded program that includes age-appropriate activities focused on early literacy, math, creative arts, and social-emotional development, as well as providing ample opportunities for outdoor play and exploration.

We understand and are attuned to the unique needs of young children. We are certified in CPR and pediatric first aid, as well as committed to continuing our education through childcare classes and certifications. To further prioritize your child's safety, our home is equipped with extensive childproofing and security measures, including an outside Ring camera, secured entrances, and safety gates.

At the Kids Table, we believe that every child deserves a safe and loving environment where they can explore, discover, and develop their full potential. We are dedicated to creating a home away from home for your child. As parents ourselves, we value the importance of the relationship between the families and providers. When you entrust your child with us, you are not only choosing a daycare but joining our extended family.

This packet provides a general overview on our home daycare to help you to decide if we're the right place for your family!

# FREQUENTLY ASKED QUESTIONS

# 02

## Are you licensed?

We are a licensed home daycare in the state of California. LIC# 376101684.

## Are you insured?

We are currently in the process of getting insured. During the onboarding process, we will inform parents that we do not yet have liability insurance and will get their acknowledgement for LIC 282 (Affidavit Regarding Liability Insurance) to keep on file.

## What ages of children do you accept?

Currently we are only accepting ages 6 months - Kindergarten age.

## What types of payment do you accept?

We accept payments in the form of cash, Venmo, Zelle, PayPal, or certain form of subsidy programs. Please reach out to us to inquire if your subsidy program is accepted. We will soon be adding the option to pay with debit card!

## Do you provide meals and/or snacks?

We provide up to three full meals and two snacks for the little ones in our care each day. All the meals and snacks we serve meet nutrition standards, while still offering food that is friendly for our little picky eaters.

For infants, guardians are expected to provide formula or breast milk.

## What is your sick policy?

Please view our [sick policy here.](#)

## What holidays are you closed for?

Please view our [2023/2024 holiday schedule here.](#)

# PARENT COMMUNICATION

# 03

First and foremost, we value open communication. We want you to have peace of mind while you're away, so we utilize the Brightwheel app as a communication hub for our families. Once enrolled in our daycare, we will send you the invite to connect on the free app. Once you accept, you can receive real-time updates on your child including naps, meals, and playtime adventures, pay online, as well as easily message us and keep track of your child's progress. We know you miss your little ones during the day, so we regularly send you photos and videos of their smiling faces and moments for you to see. This is a secure and private way for us to keep you updated and maintain the confidentiality of your child's information!

We send out monthly newsletters with important updates, upcoming events, and featured recipes or activities for your family to enjoy.

As parents ourselves, we value the relationship between families and caregivers. It is really important to us that you feel comfortable to communicate anything regarding their child as well as any concerns, comments, suggestions that you may have.

You can always reach us at any of the methods below.

Text: 619-937-1999

Email: [contactthekidstable@gmail.com](mailto:contactthekidstable@gmail.com)

Website: [www.thekidstable.org](http://www.thekidstable.org)

# IMMUNIZATIONS

# 04

According to the regulations set by the California Department of State Health Services, it is mandatory for all children within our care to have complete and current immunizations. These immunizations are a vital aspect of safeguarding the health and wellbeing of all children.

For compliance with these guidelines, we require copies of your child's immunization records. We accept two forms of valid immunization documentation:

- An official immunization record issued by a state or local health authority
- An official immunization record or a photocopy, such as a document from the doctor's office

Either form of documentation submitted must include:

- child's complete name and date of birth
- details of vaccine type and the number of doses
- precise date of vaccination

Our commitment to following these immunization guidelines is a fundamental aspect of ensuring the health and safety of all children in our care. We appreciate your cooperation in providing accurate and up-to-date immunization records, it is crucial that all age-appropriate immunizations are completed before your child's admission.

Please view the complete [California Immunization Requirements for Pre-Kindergarten](#) to determine the doses required by age at the time of enrollment.

# SICK POLICY

# 05

To ensure the most optimal experience for all our little learners, it's crucial that your child arrives at the daycare in good health. Regrettably, children exhibiting signs of illness may not be admitted and we kindly ask parents not to send their child to our daycare if they are not in good health. We will only be able to care for children if they are displaying allergy-like symptoms, excluding fever, with a clear runny nose and mild cough.

If a child falls ill while in our care, we will promptly notify their guardian or emergency contact listed in their file. We will take them into a separate room while we continue care with heightened caution until a guardian arrives.

Following this period of sickness, your child can return to our daycare once they are symptom-free without medication for at least 24 hours or have received medical approval indicating that they no longer present a health risk to themselves or their peers.

Any child with the following symptoms will not be allowed to come to daycare and should be symptom-free without medication for at least 24 hours.

**FEVER**

**DIARRHEA**

**BAD  
COUGH**

**VOMITING**

**SKIN  
RASH**

**LICE**

KEEP ME  
HOME IF

06

I have a  
fever



I have diarrhea



I have rash or  
skin infection



I have a bad  
cough or sore  
throat



I am  
throwing up



# MEDICATIONS + EMERGENCY PREP

# 07

We understand that there may be scenarios in which your child requires medication during their time at the Kids Table. All medications, including over-the-counter and prescription drugs, must be given to the provider as well as a completed Permission to Administer form.

All medications must be provided in their original packaging, clearly labeled with your child's name and dosage instructions.

Any unused medication will be returned to the guardian after the end of their use.

We appreciate your cooperation with our process to administer medications.

We kindly ask that no medications, including items like Tylenol, cough drops, or Motrin are to be kept with your child while they are in our care. Instead, please notify us that you brought medicine for the child. We will walk you through a few steps in order for us to be able to administer the medication.

Our team is dedicated to your child's safety and therefore we are all equipped with CPR and pediatric first aid training. If a child becomes injured more seriously than a minor cut or scratch, guardians will be immediately notified. If we are unable to reach the guardians, we will call the emergency contacts on file. A written report will also be given to the guardians and kept on file for the child. In the case of a serious illness or injury, we may contact the doctor's office that is on file for the child, or we may contact emergency services (911). Our emergency preparedness plan is designed to be adaptable to various situations. We have developed our emergency preparedness plan following the guide from the Department of Education for the state of California. We regularly review and update our procedures to align with the latest safety guidelines and best practices. Your child's safety is our shared responsibility, and we are dedicated to maintaining a secure environment for every child in our care. We conduct emergency drills on a minimum basis of every three months. Ensuring accurate emergency contact information is crucial, so we kindly ask that you update us immediately regarding any changes.



# HOLIDAYS

# 2023

DATE	HOLIDAY
JAN 1, 2023	New Year's Day
JAN 16, 2023	Martin Luther King Jr. Day
Feb 20, 2023	President's Day
Apr 8, 2023	Easter Day
May 14, 2023	Mother's Day
May 29, 2023	Memorial Day
Jun 18, 2023	Father's Day
Jun 19, 2023	Juneteenth
Jul 4, 2023	Independence Day
Sep 4, 2023	Labor Day
Nov 10, 2023	Veterans Day
Nov 23, 2023	Thanksgiving
Dec 24, 2023	Christmas Eve
Dec 25, 2023	Christmas Day
Dec 31, 2023	New Year's Eve

# HOLIDAYS

# 2024

DATE	HOLIDAY
JAN 1, 2024	New Year's Day
JAN 15, 2024	Martin Luther King Jr. Day
Feb 19, 2024	President's Day
Mar 31, 2024	Easter Day
May 12, 2024	Mother's Day
May 27, 2024	Memorial Day
Jun 16, 2024	Father's Day
Jun 19, 2024	Juneteenth
Jul 4, 2024	Independence Day
Sep 2, 2024	Labor Day
Nov 11, 2024	Veterans Day
Nov 28, 2024	Thanksgiving
Dec 24, 2024	Christmas Eve
Dec 25, 2024	Christmas Day
Dec 31, 2024	New Year's Eve